

## ADMINISTRATIVE NOTES

### U.S. GOVERNMENT PRINTING OFFICE SUPERINTENDENT OF DOCUMENTS LIBRARY AND STATUTORY DISTRIBUTION SERVICE

Vol. 2, No. 3

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#### DISTRIBUTION TEST PERIOD

During the time span February 6-20, a test will be conducted by GPO to help in evaluation of distribution costs. The portion of depository distribution currently being handled by the United Parcel Service will be sent via the U.S. Postal Service. Please alert all concerned in your depository. At the end of the test period distribution will resume its usual pattern.

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#### REMEMBER SPRING COUNCIL MEETING!

New depository librarians and first-time Council attenders are especially welcome to the upcoming meeting of the Depository Library Council to the Public Printer. Early reservations are advised. Registration will be on Sunday, April 12th, with an informal gathering in the evening to help people get acquainted. Meetings will occur on April 13-15, 1981, with a special emphasis on Regional problems. There WILL NOT BE A SPECIAL REGIONAL MEETING ON SUNDAY as in the recent past.

Special rates (\$28.00 single; \$38.00 double) will be available to those specifying attendance at the Council meeting and registering by March 12th. The place will be:

El Tropicano Hotel on the River  
110 Lexington Avenue at North St. Mary's Street  
San Antonio, Texas 78205

Librarians can call the Reservation Desk at: (512) 223-9461; and for any special needs request Miss Maureen Wysocki, Reservation Director, at extension 116.

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#### CLAIMS FOR CONGRESSIONAL MATERIALS

Because of some unexpected delays in processing the return of survey cards for Congressional materials that are now being offered to Federal depository libraries in either hardcopy or microfiche formats (beginning with the 97th Congress, 1st Session), the Library and Statutory Distribution Service will honor all claim requests for these series until revised computer printout distribution schemes are generated to reflect all library selections.

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At GPO's January Depository Workshop and the recent ALA Midwinter Meeting, a number of librarians inquired as to whether any of their State's Senators or Representatives were members of the Legislative Branch Subcommittees of the Senate and House Appropriations Committees. The names of these members are as follows:

Senator Mack Mattingly (Georgia), Chairman  
Senator Dale Bumpers (Arkansas)  
Senator Mark O. Hatfield (Oregon)  
Senator Ernest F. Hollings (South Carolina)  
Senator Ted Stevens (Alaska)

Representative Vic Fazio (California), Chairman  
Representative Adam Benjamin, Jr. (Indiana)  
Representative Clair W. Burgener (California)  
Representative Carroll A. Campbell, Jr. (South Carolina)  
Representative Silvio O. Conte (Massachusetts)  
Representative Norman D. Dicks (Washington)  
Representative Jerry Lewis (California)  
Representative John P. Murtha (Pennsylvania)  
Representative Box Traxler (Michigan)

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#### DEFECTIVE EPA MATERIAL

GPO has informed the EPA of defective pages in three publications recently mailed to depositories on shipping lists numbers 15,540 and 15,564. The publications are: SOURCES OF TOXIC POLLUTANTS FOUND IN INFLUENTS TO SEWAGE TREATMENT PLANTS, volumes III, IV, and V (EP 1.2:P 76/20/pts. 3, 4, 5). If your depository has received these titles, you may want to note they have defective pages. GPO is trying to secure a non-defective printing for later distribution.

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#### ITEM NUMBER CORRECTION

On shipping list number 15,338 (Survey 80-84) the item number 843-A appeared for LAW ENFORCEMENT REPORTS, POSTAL INSPECTION SERVICE (P 1.29/2:). The cards sent used the item number 834-A. The correct number should have been 0343-A. Please change your records.

On shipping list number 15,401 (Survey 80-86) the item number 0117-B was typed incorrectly on the second-half of the survey card. Please change the A to a B on the second card.

On shipping list number 15,441 (Survey 80-91) the class was incorrectly typed on both survey cards. Please change the class to Y 3.R 11/2:2 on your records.

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Mr. Daniel R. MacGilvray has been selected for the position of Administrative Librarian, Library Division. He has been Depository Library Inspector and Editor of PUBLIC DOCUMENTS HIGHLIGHTS for the past five and a half years with the Government Printing Office. In 1979 he received a Special Achievement Award from the Public Printer. His library experience is considerable: having worked as Reference/Documents Librarian with the Portland (Maine) Public Library; Assistant Director for the Library of the Memorial University of Newfoundland (Canada); and Director of the Library at St. Mary's College of Maryland. He has also worked as Library Specialist with the Peace Corps: setting up the first training program for library workers in the Fiji Islands at the University of the South Pacific.

Mr. MacGilvray's immediate responsibilities as Administrative Librarian will be in the areas of (1) editorial work: writing, planning, organizing, and coordinating information from the library staff which is likely to appear in print; this will include PUBLIC DOCUMENTS HIGHLIGHTS, ADMINISTRATIVE NOTES, editorial aspects of MONTHLY CATALOG and the projected CATALOGING BULLETIN; (2) information gathering: receiving and transmitting useful data on library-related matters to the staff members of GPO; (3) external public relations: communicating with personnel from professional associations, Government agencies, and libraries, as well as representing GPO in public when called upon; (4) Division coordinator of the Depository Library Inspection Program, depository workshops, and meetings of the Depository Library Council to the Public Printer; and (5) overall coordinator of micropublishing projects for the Library Division. In his work, Mr. MacGilvray will be touching upon all phases of Library and Statutory Distribution Service activity.

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#### UPDATING LIST OF GOVERNMENT DEPOSITORY LIBRARIES

We are in the process of updating the list of Government Depository Libraries for the Joint Committee on Printing. The information we now have is from the Biennial Report, dated October 1979, plus any changes that were submitted since that date.

If your library has a change of address or a change of telephone number for the Federal documents librarian, please forward that information to:

ADDRESS CHANGE  
Government Printing Office  
Library Division (SLLA)  
5236 Eisenhower Avenue  
Alexandria, VA 22304

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CONGRESSIONAL DISTRICT: \_\_\_\_\_ DEPOSITORY LIBRARY NO. \_\_\_\_\_

AREA CODE & TELEPHONE NUMBER: \_\_\_\_\_

COMPLETE ADDRESS: \_\_\_\_\_





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#### QUARTERLY SELECTION UPDATE

The computer printouts of item selections, dated January 1981, were mailed to each depository library on February 10, 1981. This list should reflect all changes that were marked on the October 1980 printout that your library returned to this office. The printout must be returned before March 20, 1981.

Please check the Census selections, especially 159-C-01 through 53, Survey 80-61A (Hardcopy vs. Microfiche of Hearings and Committee prints) also the items listed on Surveys 80-62, 80-63, 80-64 and 80-65, or any other item cards recently returned to your library. Your library will not miss any of these titles as we are extending the deadline and updating our records with the January 1981 printout which should be effective late April or early May.

If your library has not received the January 1981 computer printouts, please telephone (703) 557-9026 or 557-9013.

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